## 10 Tips to Stay Cyber Safe!

confidential waste.





**Emails Sharing & Storing** Don't open emails from unknown sources. Only use approved applications. Hackers use clouds Don't click on links or open attachments to gain access to information. from unsolicited emails. Log off Back up When you're away from your device log out. Save your data and critical files regularly. **Passwords Use a VPN** ■ Make them complex, un-quessable and never Don't connect to a public WiFi to access your work network. Don't reuse passwords from other sites. Protect your stuff **Updates** • Keep your equipment locked up or take it with you. Keep your devices, browsers and apps up to date with firewalls, security measures etc. Report any loss immediately. Shred it Report it 10 Don't write passwords down and shred If it looks suspicious report it.